

**Framework:** In early October, the focus is on “housekeeping” and supporting interns in their coursework, especially managing time and energy at the beginning of the year. Mentors are actively supporting interns through their TPA tasks and will need to review expectations for those tasks. Mentors need a chance to share and problem solve challenges, share successes, and work on documentation together. Continued practice with role plays or sample conversations is key as mentors are preparing to complete their first round of observations.

**8am**

Overview of the day’s agenda and icebreaker activity  
Review norms for working together  
TPE/TPA progress  
Paperwork check-in

**9am**

Role play Practicum Group Meeting AND/OR look at model protocols

**10am**

What work is coming up? How can we support coursework?

**11am**

Practice Understanding by Design AND/OR conducting classroom observations

**12pm**

Lunch break together: Concerns, successes, frustrations, challenges

**1pm**

Time to work on documentation/evaluations

**2pm**

Role playing challenging conversations AND/OR look at model conversations

**3pm**

Wrap up: reflections on the day, action steps for tomorrow, exit card feedback